

# **Internal Quality System Auditors**

## **(One day Workshop)**

### **Workshop Contents**

The following topics would be covered in the one day workshop with some exercises to understand the concepts.

#### **Introduction**

#### **Quality Fundamentals (with brief introduction to Quality Models)**

#### **Audit definitions and types**

#### **Audit Planning**

#### **Conduct of Audit**

- Audit preparation
- The opening meeting
- Audit investigation
- Audit report and NCR
- Corrective action monitoring
- Closing meeting

#### **Review and conclusion**

Note: Case Study based on real-life scenario is not covered in the one day workshop